

Big Local Eastern Sheppey  
Working Group Session  
Monday 12<sup>th</sup> May 2014  
7pm - 9pm at Eastchurch Village Hall.

**Present:**

Lesley Murray	BLES Secretary and Warden Resident]
Daniel Perriam	[Eastchurch resident and IOSA youth advisory team]
Emma Daniels	[Eastchurch resident]
Paul Leacock	[BLES Chairman and Leysdown resident]
Paul Murray	[IOSA]
Sharon McNaboe	[Warden Resident]
Sarah Williams	[CVS]
Pat Sandle	[Warden Resident and BLES Finance]
Lyn Newton	[SBC technical adviser]
Kim Donahue	[Big Local rep.]
Sandra Bray	[Warden Resident, Sheppey Your Way]

Guests and in attendance:

Zoe Sykiotis: Programme Co-ordinator, Big Local

Nicola Birch: Programme Co-ordinator Local Trust

Apologies:

Andy Booth [BLES vice Chair and Eastchurch resident]

2a Minutes of the last meeting: next meeting

No amendments required. Accuracy agreed and recorded.

2b Matters arising:

3. Update from Kim;

- Kim asked if anyone had signed up to any workshops during May? Waterloo nearest and Kim passed round a more detailed agenda.
- Some more details – BL guide to investment – Local trust issues guides to various areas and provide some interesting questions.
- How to evaluate success. Lyn commented that there would be valuable learning in a workshop for our group.
- Update on possible visitor to group.
- BL rep handover – Kim will be handing over a period of time- we will receive CVs and can choose to meet some of the reps BL put forward. Hopefully by July the handover will be complete.

4. Big Local Plan: The BL reps asked questions about the ESBL action plan:

How did we put the plan together?

How did we pare down the priorities?

Run through Appendix C each individual item

How will we know if we have made a difference?

Collectively the group answered the questions.

#### Appendix D

Usually pay in quarterly instalments and the first 6 months up front initially.

Report after month 4 to find out if money being spent in accordance with original schedule.

Paul suggested original schedule used and updated each meeting to show what has been spent.

Paul – when will year 2 plan need to be submitted?

Can we plan for a much bigger project which may take up to a third of the money?

This is ok – specialist may be used to help us ensure we are making value for money.

Nicola has to write her report up and brief her seniors and then money can either be released or endorsed and held until we are ready.

#### 5. AOB

Thanks given to Lyn and Sarah for their specialist help in pulling the plan together.

The Chairman thanked everyone for attending.

The next meeting will be Monday 09.06.14 at Leysdown Village Hall at 7pm.

Meeting closed 8.40pm.